



SHIRE OF PERENJORI POSITION DESCRIPTION

1. **TITLE:** Gardener
2. **LEVEL:** Outside Employees work under an Enterprise Agreement in conjunction with the Local Government Industry Award 2020. Level 3-4 (Annual Salary between \$75,598 - \$76,683) dependent on experience, including 5 hours guaranteed overtime per fortnight as per Enterprise Agreement.
3. **DIVISION/SECTION:** Infrastructure Services/Parks and Gardens
4. **POSITION OBJECTIVES:**
 - 4.1 Objectives of Position:

To carry out development and maintenance works to public Parks, Gardens and Reserves in an efficient/safe manner throughout the Shire.
 - 4.2 Within Section:

To operate as an effective team member by completing tasks involving light plant operation and gardening/laboring duties in order to achieve the completion of Council's works program, under the direction of the Team Leader- Parks & Gardens and General Services.
 - 4.3 Within Organisation

To ensure the achievement of Council's Parks and Gardens objectives by operating plant/equipment and completing duties in a safe, efficient and effective manner.
5. **REQUIREMENT OF THE JOB:**
 - 5.1 Skills:
 - Developed plant operation and user maintenance skills- mowers, slashers, tractor, brush cutters, spray equipment, etc.
 - Developed landscape construction and maintenance skills.
 - Skilled in use of basic/intermediate horticultural techniques – pruning, planting, etc.
 - Good chemical application and handling skills.

- Good verbal/written communication skills.
- Basic construction plant operational/user maintenance skills.

5.2 Knowledge:

- Sound knowledge of safe working practices and procedures.
- Sound knowledge of appropriate plant species.
- Developing knowledge of local area;
- Developing knowledge of Council Policies relevant to work area.

5.3 Experience:

- Experienced in development and maintenance of public parks, gardens and reserves.
- Experienced in chemical application and handling.
- Experienced in installation/maintenance of reticulation systems.
- Experienced in turf management.

5.4 Qualifications and/or Training:

- Completed (substantial components) Horticultural certificate.
- Hold current "MR" class motor vehicle driver's license. (minimum)
- Current First Aid qualifications.
- Completed relevant Municipal/other training courses.
- White card

6. KEY DUTIES/RESPONSIBILITIES:

Under the direction of the Team Leader- Parks & Gardens and General Services:

- Completion of development/landscaping/maintenance tasks to Council's public parks, gardens and reserve assets.
- Operational/ maintenance of plant/equipment in a safe efficient manner under general direction.
- Application of appropriate horticultural chemicals.
- Responsible for materials, tools, equipment, plant used.
- Provide assistance to Infrastructure Services section, as required.
- Required to ensure safety on worksites of self, other staff and public in accordance with safe working procedures.
- Attend emergency callouts as directed by Team Leader/or Manager Infrastructure Services.
- Responsible for quality of own work under routine direction.

7. ORGANISATIONAL RELATIONSHIPS:

7.1 Responsible to: Team Leader- Parks & Gardens and General Services

7.2 Internal Liaison:

- Other Works and Services staff
- Manager Infrastructure Services
- Chief Executive Officer
- Team Leader- Roads
- Team Leader Mechanical
- Administration Staff

External Liaison:

- Suppliers, contractors, residents and ratepayers

8 SELECTION CRITERIA

8.2 Essential:

- Experienced in development and maintenance of public parks, gardens and reserves.
- Sound knowledge of safe work practices and procedures.
- Hold current MR” class motor vehicle driver’s license.
- Developed plant operation and user maintenance skills.
- Good verbal/written communication skills.
- Experience working within a team environment.
- Experience in installation/maintenance of reticulation systems.

8.3 Desirable:

- Skilled in turf management techniques.
- HR license or higher
- Developing knowledge of local area.
- Current First Aid qualifications;
- Completed relevant Municipal/other training courses.
- Skilled in basic construction plant operation/user maintenance.
- Developing knowledge of Council’s Policies relevant to work area.