



# DISABILITY ACCESS AND INCLUSION PLAN PROGRESS REPORT

Reporting Period: 1 July 2023 – 30 June 2024

Report Due Date: 31 July 2024

## Public Authority's Details

Name:

Shire of Perenjori

Contact Person:

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Date DAIP Lodged with the  
Department of Communities:

21/06/2024

Date DAIP published on your  
organisation's website:

21/09/2022

URL Link to published DAIP:

[Shire of Perenjori DAIP 2022-2027](#)

<b>DAIP Outcome 1: Services and events</b>		<b>State Disability Strategy Outcome</b>	<b>Status</b> (please select Completed, In Progress or Not Progressed)
People with disability have the same opportunities as other people to access the services of, and any events organised by, the department.			
1	Review the Shire's Access and Inclusion policy annually to ensure it meets State Government Guidelines and supports equitable access to services by people with disability throughout the various functions of the Council.	12	Completed
2	Incorporate the objectives of the DAIP into the Shire's strategic business planning, budgeting processes and all other relevant plans and strategies.	10	In Progress
3	Ensure all events are planned using the 'Accessible Events Checklist' and ensure this checklist is available to staff.	5	In Progress
4	Promote the Shire's policy and procedures regarding the Disability Services Act's requirements around agents and contractors through the newsletter and include in the induction process for new staff.	12	In Progress
5	Ensure that people with a disability are provided with additional shade and seating at events that are supported by the Shire.	5	Completed

Q2

<b>DAIP Outcome 2: Buildings and facilities</b>		<b>State Disability Strategy Outcome</b>	<b>Status</b> (please select Completed, In Progress or Not Progressed)
People with disability have the same opportunities as other people to access the buildings and other facilities of the department.			
1	Audit access barriers to buildings and facilities using the 'Access Resource Kit' checklists and Disability Access Consultants. Following the audit, prioritise and make submissions to Council to commence work on rectifying the identified barriers.	5	In Progress
2	Implement project planning to enable the appropriate staff to review proposals for re-development and new work projects.	6	In Progress
3	Consider sufficient bays at locations (e.g. Pavilion, Sports Club etc) to ensure priority parking meets the demand of people with disability.	6	In Progress
4	Ensure infrastructure related to transport facilities are accessible and make submission to Council to undertake the issues identified.	6	In Progress
5	Promote to businesses the economic benefits of being accessible.	13	In Progress
6	Make access information for venues available on the Shire's website.	15	In Progress
7	Ensure that parks and reserves remain accessible and improve pathways by conducting regular audit of parks and reserves.	8	In Progress

Q3.

<b>DAIP Outcome 3: Accessible information</b>		<b>State Disability Strategy Outcome</b>	<b>Status</b> (please select Completed, In Progress or Not Progressed)
People with disability receive information from the department in a format that enables them to access the information as readily as other people.			
1	Improve community awareness that Council information can be available in alternative formats upon request by ensuring that all documents carry a notation regarding availability of alternative formats. Additionally, advise the community via the local newsletter, that other formats are available.	15	In Progress
2	Improve staff awareness of accessible information needs and how to obtain information in other formats by making accessible information guidelines available.	15	Not progressed
3	Conduct accessible information training and include as part of the induction of new staff.	15	Not progressed
4	Provide documentation regarding services, facilities and customer feedback in an appropriate format using clear and concise language by developing an audit plan to identify resident and business related information for people with disability who live and/or work in the Shire.	15	Not Progressed
5	Adopt State Government Guidelines for information, services and facilities, and incorporate into general practice.	15	Not progressed

Q4.

<b>DAIP Outcome 4: Service</b> People with disability receive the same level and quality of services from the staff of the department as other people receive.		<b>State Disability Strategy Outcome</b>	<b>Status</b> (please select Completed, In Progress or Not Progressed)
1	Improve the awareness of new staff and new Councillors about disability and access issues incorporating awareness of the DAIP in the induction process.	13	Not Progressed

Q5.

<b>DAIP Outcome 5: Complaints</b>		<b>State Disability Strategy Outcome</b>	<b>Status</b> (please select Completed, In Progress or Not Progressed)
People with disability have the same opportunities as other people to make complaints to the department.			
1	Ensure that current grievance mechanisms are accessible for people with disability by reviewing the current mechanisms for access. Consult with people with disability and other expert advice	13	In Progress
2	Promote accessible complaints mechanisms to the community.	13	In Progress
3	Ensure that the grievance mechanism process and outcome satisfaction survey forms are available in formats that meet the need of people with disability by providing alternative formats upon request.	15	In Progress

Q6.

<b>DAIP Outcome 6: Consultation</b>		<b>State Disability Strategy Outcome</b>	<b>Status</b> (please select Completed, In Progress or Not Progressed)
People with disability have the same opportunities as other people to participate in any public consultation by the department.			
1	Promote the existence, role and activities of the Shire and their facilities for disabled persons to the community.	15	In Progress
2	Management and disabled service providers to meet regularly to provide strategic advice to Council.	13	In Progress
3	Ensure that media releases go to both print and electronic media, including to radio, key disability groups and are promoted on the website.	15	Completed
4	Commit to ongoing monitoring of the DAIP to ensure implementation and satisfactory outcomes by Council regularly monitoring the progress of the plan and being involved in all reviews of the plan.	4	Completed
5	Ensure agendas, minutes and other documents are available on request in alternative formats and are published on the Council's website.	15	Completed
6	Ensure published versions of Council documents include information in large print about the availability of documents in alternative formats.	15	In Progress

**DAIP Outcome 6: Consultation**

People with disability have the same opportunities as other people to participate in any public consultation by the department.

**State  
Disability  
Strategy  
Outcome**

**Status**  
*(please select  
Completed, In Progress  
or Not Progressed)*

7	Seek a broad range of views on disability and access issues from the local community by including appropriate questions about access and inclusion in general Shire surveys and consultation events.	15	Not progressed
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Q7.

<b>DAIP Outcome 7: Employment</b>		<b>State Disability Strategy Outcome</b>	<b>Status</b> (please select Completed, In Progress or Not Progressed)
1	Survey about disability with current Shire staff to be conducted annually to improve staff awareness and educate about different disabilities.	7	In Progress

## Q8. List and describe up to 3 key DAIP achievements and their outcomes for people with disability

### Achievement 1

Please list achievement – there is a 100-word limit. Provide a clear description of the achievement and the outcome/result as it relates to people with disability.

#### DAIP Outcome 2: Buildings and facilities

The Shire has continued to maintain its buildings and facilities to ensure they meet the needs of the community:

- A wheelchair access ramp and hand rails in two toilets have been installed at a Shire owned house located at 27 Timmings Street. The ramp will enable two tenants who require wheelchairs to access their home and the hand rails will assist with independence.
- The Shire has continued to maintain its disabled toilets on Fowler Street by replacing a toilet cistern and toilet roll holder. These public toilets are maintained to a high standard and are a space for all community members and visitors to utilise.



## Achievement 2 – DAIP Action

Please list achievement – there is a 100-word limit. Provide a clear description of the achievement and the outcome/result as it relates to people with disability.

### DAIP Outcome 3: Accessible information

The Shire has developed a webpage on the Shire’s website providing information pertaining to Disability, Access and Inclusion. The webpage provides information and a direct link to view the Shire’s DAIP, information on accessible buildings and facilities within the Shire of Perenjori, additional resources / information through the Disability Gateway and an opportunity for residents to provide feedback on current access and inclusion barriers. [Access and Inclusion » Shire of Perenjori](#)

## Achievement 3 – DAIP Action

Please list achievement – there is a 100-word limit. Provide a clear description of the achievement and the outcome/result as it relates to people with disability.

### DAIP Outcome 2: Buildings and facilities

In 2023/24, the Shire built two new aged care units located at 42A and 42B Russell Street. These units will ensure elderly members within the community stay independent for as long as possible by providing accessible and safe homes. Rubber ramps for doorways will be installed at the units during 2024/25, along with bathroom handrails if required.

Q9. Is your Public Authority due to review its DAIP and amend or develop a new DAIP in the 2024-2025 reporting period?

Yes

No

## For Local Government Authorities Only

Q10. Q How many elected members does your Council have?

Q11. How many elected members identify as having a disability?

Please send the completed report to:

[StateDisabilityStrategy@communities.wa.gov.au](mailto:StateDisabilityStrategy@communities.wa.gov.au) by no later than Wednesday 31 July 2024.