



PERENJORI PUBLIC BENEFIT TRUST GRANTS GUIDELINES

Introduction

The Shire of Perenjori and Mount Gibson Mining established a Public Benefit Agreement to support the Perenjori community. These funds are administered by the Shire of Perenjori under the direction of a committee consisting of a Shire Councillor appointed by the Council, one member of the Perenjori community appointed by the Council and a representative of Mount Gibson Mining.

Mount Gibson Mining Ltd have contributed **\$100,000** per annum to the fund.

This is known as the **Perenjori Public Benefit Trust (The Trust)**, the funds are to assist groups that are able to demonstrate that their activities benefit the Perenjori community.

The Trust will look to support projects that will provide long-term social benefit to Perenjori. These may be in the area of:

- Youth leadership development
- Arts and cultural activities
- Sport and recreation
- Community welfare
- Heritage interpretation and conservation; and
- Tourism.

Please read through the document carefully as it explains the Perenjori Public Benefit Trust's program and will assist you in completing the application.

Aim

Funds will be provided to programs, activities, events or facilities that assist in the ongoing development or maintenance of the recreational, social or cultural needs of members of the Perenjori community.



Objectives

The objectives of the Perenjori Public Benefit Trust Grants Program are to:

- Encourage cooperation and sharing between community groups to ensure that a wide range of people can benefit from community resources.
- Increase the range of, and access to, quality community, recreational, social and cultural activities, programs and services.
- Support community development initiatives and socially responsible community activities.
- Support groups that are working to assist economically or socially disadvantaged people.
- Encourage the community to promote its region through promotional events.
- Encourage the development of excellence in recreational, sporting and cultural pursuits.
- Maintain a photographic library for each project approved for funding to act as a reference point into the future.

Selection Criteria

Applications will be assessed against the following criteria:

- To assist the efficiency of operations of community groups by improving organisational development, marketing and management.
- Encourage partnerships fostering cooperative planning between groups to maximise effective use of resources.
- Increase the range and access to quality events, activities, services and groups within the Shire of Perenjori.
- Support community development initiatives and socially responsible community approaches.
- Encourage the community to actively promote Perenjori's positive attributes.
- Encourage the development of excellence and leadership in recreational, sporting, economic, tourist and cultural pursuits.
- Responsive to current community issues.

The Scoring is marked as follows:

- 5 – Exceeds requirements - Excellent information, responded well to addressing criteria
- 4 – Very Capable - High level of information, demonstration of ability to meet criteria
- 3 – Meets requirements - Good information, relevance to criteria
- 2 – Some capability - basic level of information or meeting criteria
- 1 – Major Limitations - insufficient information
- 0 – Failed to meet criteria



What Won't Be Funded

- Projects which, in the opinion of the Committee, are the operational responsibility of Federal, State or Local Government. If such a project is funded, it remains the discretion of the Committee that the ownership of the assets is maintained within the community of Perenjori.
- Private and commercial businesses and organisations.
- Applications from individuals (individuals with good ideas will be encouraged to work with one of the community groups as a sponsoring organisation).
- Applications that are not completed on the Public Benefit Trust Grant Application.
- General administration and operating costs of organisations such as wages, salaries and project management costs except in circumstances where additional costs will clearly be incurred delivering the project.
- Political organisations or events.
- Programs or services that are delivered outside of the Perenjori Shire.
- Organisations or groups that do not clearly demonstrate a need for funding, or those who provide insufficient information to allow The Trust to make a fair assessment of need.
- Requests for retrospective funding where projects have commenced or are completed prior to receiving funding approval.
- Projects that require ongoing funding or support from the trust following the initial grant.
- Routine or cyclical maintenance works to existing facilities.
- Facilities where little or no public access is available.
- Repair of facilities damaged by vandalism, fire or other natural disasters where the act should be covered by insurance.
- Organisations planning activities that are, in the opinion of the Committee, hazardous.
- Attendance at conferences, events or symposia unless a real benefit to the Perenjori Community can be identified.
- Applicants who have failed to comply with the acquittal process or guidelines for previous grants.
- Projects that in the opinion of the committee would be likely to gain funding from other sources. Such projects may be considered in future rounds if other funding sources have been refused.

Grant Conditions

- Projects or events funded must clearly identify and formally recognise and promote the level of assistance provided by The Trust with particular acknowledgement of the contribution to the Trust by Mount Gibson Mining Limited Corporation Ltd in all publications, promotional materials, media releases and newsletters, as well as at program launches and/or the event itself (i.e. via speeches and signage).
- All projects and events must abide by State and Federal Government legislation in relation to discrimination in the provision of goods, services and facilities.
- Funding of applications is at the discretion of the Committee within the broad eligibility criteria and the guidelines.
- All grants are to be expended within twelve (12) months of being received.
- Successful applicants will provide The Trust with a Project Completion Report within two months of the completion of the funded project.
- The Trust may impose other special conditions on any successful applications.
- The Committee may determine the annual maximum allocation and there is no guarantee that any application will be fully funded.
- Depending on the nature of the project, the Trust may make progress payments and include specific accountability requirements.
- Where the Committee declines to support an application, it has the option not to advise reasons for an individual decision.
- All project proponents must seek at least two (2) quotes (or at least demonstrate that quotes were sought) for each project over the value of \$10,000.
- Sports Clubs are invited to complete the ASC Club Health Check and attach a copy of the report. <http://www.glbs.com.au/ASCHealthCheck/Assessment/ASCHealthCheck>

Other Considerations

- The number of applications may exceed the amount of funds available, and worthwhile projects cannot guarantee support, regardless of merit.
- The Trust encourages community groups to undertake joint grant applications.
- Priority will be given to groups that demonstrate the greatest community need.
- Approval of funding in one year does not guarantee an applicant of funding in subsequent years.
- The final decision regarding funding rests with the Trust committee. Priority will be given to those groups that provide funding from other sources or in-kind contributions to maximise the value of each project task as undertaken.
- The Trust Committee may choose to defer worthwhile projects that cannot be funded for consideration in future rounds.
- The Trust Committee may choose not to distribute all available funds and may retain up to 50% of new funds to increase the size of the trust.



- The Trust Committee has a wide discretion in making its determinations. It may seek advice from the Trust Executive Officer or the Shire CEO as it sees fit.

Project Completion

A 'Project Completion Report', including all relevant documentation is required to be completed and lodged with the Trust within two months after the project has been completed. Depending on the nature of the project, the Perenjori Public Benefit Trust may make progress payments and include specific accountability requirements. Should you have need for progress payments to be made a request outlining the proposed progress schedule and payments required must be forwarded in writing to the Trust.

Lodging Applications

To apply for funding, please obtain a copy of the Public Benefit Trust Grant Application and complete all sections. The Trust Committee will meet periodically as required, but no less than every 6 months. The dates of its meetings will be advertised on the Shire of Perenjori website. Applications must be lodged at least one week prior to the advertised meeting date to be considered at that meeting. Application forms are available from the Shire of Perenjori website (www.perenjori.wa.gov.au). Click on the tab: Perenjori Public Benefit Trust. Alternatively, you can call the Shire Administration Office on 9973 0100 and request a form to be mailed out.

Completed forms can be emailed, hand delivered or posted to:

Email: mccs@perenjori.wa.gov.au

Hand deliver: Perenjori Public Benefit Trust
Perenjori Administration Office
56 Fowler Street
Perenjori WA 6620

Post: Perenjori Public Benefit Trust
Shire of Perenjori
PO Box 22
PERENJORI WA 6620

Key Dates

Applications will be accepted continuously and will be considered at the next meeting of the Trust Committee.